



**AGENDA FOR A MEETING OF WORLINGWORTH PARISH COUNCIL
TO BE HELD AT THE COMMUNITY CENTRE
WEDNESDAY 17th APRIL 2024 NOT BEFORE 8.15pm**

(As the Annual Parish Meeting will be preceding this meeting)

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Members of the public are welcome at this meeting – see item 3 on agenda

1. Apologies for Absence

2. Declaration of Interests. *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*

3. Public Forum *At the discretion of the Chairman, members of the public are invited to ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*

4. Updates from County & District Councillor

5. Minutes of previous meeting. *To resolve that the minutes of the Parish Council Meeting held on Wednesday 20th March 2024 be signed as a correct record.*

6. Matters arising and Action Points

7. Planning:

- a. *To consider any planning applications which have been submitted since the last meeting:*
 - i) *DC/24/00745 – Householder Application – Erection of 2 no. single-storey side extensions; and insertion of new sliding door to rear elevation (following demolition of existing attached garage). The Lodge, New Road, IP13 7PA*
 - ii) *DC/24/01569 – Householder Application – Erection of single storey front extension; erection of single storey rear extension, raise roof and conversion of garage to additional living accommodation. Construction of rear dormer extension. 2 Stanway Green Farm Bungalows, IP13 7NY*
- b. *To consider any planning applications that have been submitted since agenda published.*
- c. *Updates and outcomes on previous planning application:*
 - i). *APP/W35020/W/23/3325771 – DC/23/00280 – Planning Application – Erection of 1 no. single storey dwelling on land formerly associated with Mustard Pot Kennels - Land West of New Road – Appeal Dismissed.*
 - ii). *DC/24/00676 – Householder Application – Erection of single storey rear extension (following removal of existing lean to extension) (amended scheme, re-submission of DC/23/03512) - Granted*
- d. *Consideration of any formal response from the Parish Council regarding the Norwich to Tilbury NSIP statutory consultation*

8. Parish Council Activities & Projects

- a. *Consideration of whether to install additional planters throughout the village*
- b. *Grass Cutting in the Village*
- c. *Spring Clean - Update on Plans*
- d. *D-Day 80 Commemorations – Update on Plans*
- e. *Policy Reviews:*
 - i) *Complaints Procedure*
 - ii) *Disciplinary Policy*
 - iii) *Grievance Policy*

9. Finance

- a. *To review the Financial Statement for the month*
- b. *To consider applications for funding:*
 - i) *Benefice Newsletter Contribution*
- c. *To agree payments as detailed on Payment Schedule*
- d. *To consider quotes for replacement laptop*
- e. *Update on moving to dual authorisation online banking with HSBC*

10. Feedback from External Meetings

11. Urgent Matters to be brought to the attention of the Council

- a. *Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to **raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*